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## Privacy Notice

### About Us

**BRQ SOLUÇÕES EM INFORMÁTICA S.A.** (“Company”, “we”, “us” or “our”) collects your personal data in accordance with this Privacy Notice and in compliance with relevant data protection laws. This notice provides the necessary information about your right and obligations and explains how, why, and When we process your personal data.

**BRQ SOLUÇÕES EM INFORMÁTICA S.A.** is located at Alameda Mamoré, No. 687, 3rd floor, Suite 301-Part, Alphaville Industrial and Business Center, Barueri/SP, and we are a company registered under number 36.542.025/0001-64 and act as the data controller when processing your personal data. Our DPO is B.M.I. CONSULTORIA EM SISTEMAS DE GESTAO S/S LTDA – CNPJ: 05.850.325/0001-87 and can ve contacted by e-mail [dpo@brq.com](mailto:dpo@brq.com).

### Information We Collect

The Company processes your personal information to fulfill our legal and contractual obligations and to provide you with our products and services. We will never collect unnecessary personal data and will not process your information in any manner other than those specified in this Notice.

#### ***The personal data we collect is:***

Registration information: E-mail; Full Name; Phone Number.

#### ***We collect information in the following ways:***

Online form.

### How we use your personal data

We take your privacy very seriously and will never disclose, share, or sell your data without your consent, unless required to do so by law. We retain your data for the period necessary to achieve the purpose (s) specified in this Notice. If you have consent to the processing of your data for the company’s recruitment processes, you may revoke this consent at any time. ***The purposes and reasons for processing your personal data are detailed below:***

- *We collect your personal data to respond to inquiries made through our website;*
- *We store your personal data (name, email, and phone number) in our database to contact you regarding job openings at the company, keeping the data provided by the data subject protected by appropriate security measures.*
- *We delete the data subject’s data processed on the legal basis of consent in the event of its express revocation.*

### Rights of the Data Subject

The data subject may exercise their rights directly or through a legally appointed representative.

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Depending on your jurisdiction, you may have the following rights regarding your personal data:

- **Right to Know:** To request information about the categories and specific personal data we collect about you.
- **Right of access:** To obtain a copy of your personal data.
- **Right to exclusion:** To request the exclusion of your personal data, subject to certain exceptions.
- **Right to rectification:** To request the correction of inaccurate personal data.
- **Right to data portability:** To receive your personal data in a structured, commonly used, and machine-readable format.
- **Right to opt out of sales:** To instruct us not to sell your personal data. It is important to emphasize that BRQ does not sell personal data.
- **Right to non-discrimination:** To receive equal service and pricing, even if you exercise your privacy rights.
- **Right to restrict processing:** Under the LGPD, you may request that processing be restricted in specific circumstances.

These rights may be exercised free of charge and at any time by submitting a request to the Data Protection Officer.

If you believe we have any incomplete or inaccurate data about you, you have the right to ask us to correct and/or complete the information, and we will endeavor to do so as soon as possible, unless there is a valid reason not to do so. Should the later situation occur, you will be duly notified.

You also have the right to request the erasure of your personal data or to restrict its processing (where applicable) in accordance with data protection laws; your request may be submitted by email to [dpo@brq.com](mailto:dpo@brq.com). When the erasure of data is requested, it will be permanent; therefore, if you wish to participate in a new recruitment process, you will need to register again.

To exercise any of your rights, you may contact our Data Protection Officer (DPO) by email at [dpo@brq.com](mailto:dpo@brq.com). Upon receipt of the request, we may request additional information to verify the applicant's identity, ensuring the confidentiality and security of the data. Request will be responded to within the legal timeframe, as defined by the ANPD.

### **Sharing and Disclosing Your Personal Information**

We do not share or disclose any of your personal data without your consent, except for the purposes specified in this Notice or when there is a legal requirement. The Company uses and shares data internally among its employees and with personal data processors that enable the use of the platform and the storage of personal data on servers. It is important to note that all processors acting in our third-party service providers process your

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data solely in accordance with our instructions and fully comply with this Privacy Notice, as well as with data protection laws and any other appropriate confidentiality and security measures.

### **Safeguards**

We take your privacy seriously and take all reasonable measures and precautions to protect your personal data. We work hard to protect you and your personal data from unauthorized access, accidental or unlawful alteration, disclosure, or destruction of your personal data, and we have multiple layers of security measures in place, **including:**

**Restricted access via secure pages, encryption, two-factor authentication, firewalls, and antivirus/malware protection**, which are frequently tested through penetration testing and audits.

### **Consequences of not providing your data**

You are not required to provide your personal data to us. However, since this information is necessary for your participation in the company's selection processes, we will not be able to proceed with your application without your data.

### **How long we retain your data**

We retain your personal data only for as long as necessary to fulfill our purposes; we may store your data for use in future recruitment processes, ensuring technical security measures and the possibility of revoking your consent at any time.

When you give us your consent to use your data, we will retain this data until you exercise your right to object and/or withdraw your consent.

### **Special categories of data**

Given the purpose of the platform, we do not need to process sensitive personal data about you; however, if we do collect such information, we will only request and process the minimum necessary for the specified purpose and will identify a compatible legal basis for doing so.

### **Right to File a Complaint with the Supervisory Authority**

**BRQ SOLUÇÕES EM INFORMÁTICA S.A.** processes your personal data solely in accordance with this Privacy Notice and in compliance with applicable data protection laws. If, however, you wish to file a complaint regarding our processing activities in relation to your personal data or are dissatisfied with how we handle your information, you have the right to file a complaint with the responsible supervisory authority, as follows:

**Company name: BRQ SOLUÇÕES EM INFORMÁTICA S.A.**

**Data Controller: B.M.I. CONSULTORIA EM SISTEMAS DE GESTAO S/S LTDA**

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**Alternate Data Controller: B.M.I. CONSULTORIA EM SISTEMAS DE GESTAO S/S LTDA**

**Company address: ALAMEDA MAMORÉ, No. 687, 3rd FLOOR, SUITE 301-PART, ALPHAVILLE INDUSTRIAL AND BUSINESS CENTER, BARUERI/SP**

**Contact phone number and email: +55 (11) 2526-0600/dpo@brq.com**

**National Personal Data Authority**

<https://www.gov.br/anpd/pt-br> (available in July 2022)

[https://www.gov.br/anpd/pt-br/canais\\_atendimento/cidadao-titular-de-dados/peticao-de-titular-contr-controlador-de-dados](https://www.gov.br/anpd/pt-br/canais_atendimento/cidadao-titular-de-dados/peticao-de-titular-contr-controlador-de-dados) (available in July 2022)

**Updates to this Policy**

This Privacy Policy may be updated periodically. Any significant changes will be posted on this page with an updated effective date. Therefore, we recommend reviewing this document periodically to stay informed of any changes.

<input type="checkbox"/>	I am aware and agree
<input type="checkbox"/>	I am aware and do not agree